

# ***MINUTES***

Pawnee School District RE-12

## **Board of Education Regular Meeting**

Tuesday, April 24, 2018  
7:00 p.m. – Regular Meeting  
District Conference Room

### 1.0 Pledge of Allegiance and Roll Call

- The meeting was called to order at 7:00 p.m. by President Pat Loyd.

Those present:

President	Pat Loyd	Superintendent	Bret Robinson
Vice Pres.	Fred Ehmke	Bookkeeper	Bethany Castleberry
Secretary	Brenda Haun		
Treasurer	Kevin Hahn		
Director	Doug Duggan		

### 2.0 Approval of agenda with the addition of item 12.5 and superintendent report items.

- Motion made by Kevin Hahn to approve the agenda with the additions.
- Second by Brenda Haun
- Roll call vote – All Yes

• President	Pat Loyd
• Vice Pres.	Fred Ehmke
• Secretary	Brenda Haun
• Treasurer	Kevin Hahn
• Director	Doug Duggan

\*\*\* Item 7.0 Moved to Follow 2.0\*\*\*

### 7.0 No Comments from the audience: Mary Wolff, Steve Wolff, Lena Haun, Roxanne Marick, John Moore, Mary Burson, and Austin Burson

\*\*\* Item 13.0 was moved to follow Item 7.0\*\*\*

### 13.0 Action/Discussion Item - The board discussed the current sheriff's department case with Mrs. Mary Wolff. Starting comments made by President Pat Loyd were in regards to the implications of the district pursuing the case; meaning that Mrs. Wolff would be arrested and go to jail. Several members of the board, along with Mrs. Wolff, stated that was not what they wanted. A few days prior to the meeting Mrs. Wolff presented the district president with a letter, which included figures that she had calculated as what she thought she had over paid herself, along with a check for that amount. Pat Loyd asked if the district office had found everything needed to move forward to which Ms. Castleberry replied that there were some bank statements missing and accounts had not been reconciled since September. Mr. Robinson requested that Mrs. Wolff show Ms. Castleberry where the bank

statements could be found; unfortunately that was not successful. There was some additional discussion regarding overpayments including stipends Mrs. Wolff made to herself that Mr. Steve Wolff commented on. Mr. Robinson commented for the record that the calculations Mrs. Wolff made in her letter were mostly incorrect and the total amount she figured she owed does not match what he or the auditor figured. The term per diem was also clarified by Mr. Robinson; who will need to make that correction to the figures Mrs. Wolff provided to the auditor. There was some additional discussion about costs associated with pursuing charges, changes already made in the accounting practices of the district, and how all those involved would like to move forward.

- Motion made by Doug Duggan to accept the payment we received and not to press criminal charges
- Second by Brenda Haun
- Roll Call Vote - All Yes
  - President Pat Loyd
  - Vice Pres. Fred Ehmke
  - Secretary Brenda Haun
  - Treasurer Kevin Hahn
  - Director Doug Duggan

3.0 Approval of Minutes from Tuesday, March 20, 2018 regular meeting.

- Motion made by Kevin Hahn to approve regular meeting minutes as presented
- Second by Doug Duggan
- Roll Call Vote - All Yes
  - President Pat Loyd
  - Vice Pres. Fred Ehmke
  - Secretary Brenda Haun
  - Treasurer Kevin Hahn
  - Director Doug Duggan

4.0 Approval of Minutes from Tuesday, April 3, 2018 special meeting.

- Motion made by Doug Duggan to approve special meeting minutes as presented
- Second by Kevin Hahn
- Roll Call Vote - All Yes
  - President Pat Loyd
  - Vice Pres. Fred Ehmke
  - Secretary Brenda Haun
  - Treasurer Kevin Hahn
  - Director Doug Duggan

5.0 Approval of Warrants

- Motion made by Kevin Hahn to approve the warrants as presented
- Second by Doug Duggan
- Roll call vote - All yes
  - President Pat Loyd
  - Vice Pres. Fred Ehmke
  - Secretary Brenda Haun
  - Treasurer Kevin Hahn
  - Director Doug Duggan

6.0 Approval of Financial Statements – Mr. Robinson let the board know how hard Bethany is working to get the financial statements caught up and the problem that exists with 7 months' worth of bank statements that were not reconciled.

- Motion made by Kevin Hahn to approve the financial statements as presented
- Second by Doug Duggan
- Roll call vote - All yes
  - President Pat Loyd
  - Vice Pres. Fred Ehmke
  - Secretary Brenda Haun
  - Treasurer Kevin Hahn
  - Director Doug Duggan

Discussed missing bank statement and bank reconciliation

- Motion made by Brenda Haun to purchase missing bank statements and hire someone to reconcile the bank statements.
- Second by Pat Loyd
- Roll Call vote - All yes
  - President Pat Loyd
  - Vice Pres. Fred Ehmke
  - Secretary Brenda Haun
  - Treasurer Kevin Hahn
  - Director Doug Duggan

\*\*\* Item 7.0 moved to follow 2.0\*\*\*

8.0 Discussion Item - Master schedule for 2018-2019 – There were comments regarding the draft schedule around part-time math, curriculum for P.E., and future needs. Mr. Robinson will make some adjustments and bring it back to the next meeting.

9.0 Action/Discussion Item - Approve Paula Tietmeyer's resignation

- Motion made by Kevin Hahn to approve Paula Tietmeyer's resignation and thank her for her many years of service to Pawnee School.
- Second by Doug Duggan
- Roll call vote - All yes
  - President Pat Loyd
  - Vice Pres. Fred Ehmke
  - Secretary Brenda Haun
  - Treasurer Kevin Hahn
  - Director Doug Duggan

10.0 Action/Discussion Item – Technology plan and needs for next year – Austin Burson discussed the needs and suggested timelines to replace network infrastructure, paging system, staff machines, lab machines, and wireless network upgrade.

- Motion made by Kevin Hahn to approve up to \$17,000 for network infrastructure upgrade at this time.
- Second by Fred Ehmke
- Roll call vote - All yes

- President Pat Loyd
- Vice Pres. Fred Ehmke
- Secretary Brenda Haun
- Treasurer Kevin Hahn
- Director Doug Duggan

11.0 Discussion Item – Discussed multi discipline curriculum - Brenda Haun recommended we explore this option for when we have low high school numbers.

12.0 Discussion Item – The board discussed whether or not to hire our current auditor for 2018. Board would like Mr. Robinson to get bids from other auditors.

12.5 Action/Discussion Item - Money transfer from general fund to lunch fund.

- Motion made by Doug Duggan to approve \$5,000.00 transfer from general fund to lunch fund
- Second by Kevin Hahn
- Roll call vote - All yes
  - President Pat Loyd
  - Vice Pres. Fred Ehmke
  - Secretary Brenda Haun
  - Treasurer Kevin Hahn
  - Director Doug Duggan

\*\*\* Item 13.0 was moved to follow 7.0\*\*\*

14.0 Superintendent Report Items

- Budget work for supplemental 2017-2018 and preliminary 2018-2019 including insurance costs and PERA.
- Handed out a copy of current superintendent contract
- Update on county taxes - County will be paid by next month
- Discussed student absence issue
- 2 students suspended

15.0 Adjourn – the meeting was adjourned by President Pat Loyd at 10:15

**President** \_\_\_\_\_

**Secretary** \_\_\_\_\_

Submitted by: Randi Marlow